

OFFICE USE
Approved:
Client Number:
Account Number:



Company/Organisation Loan Application

(for use by incorporated entities)

Please provide the following details to Prometheus Finance Limited, PO Box 969, Napier

DETAILS OF BORROWERS

Organisation Name:

Certificate of Incorporation No:

IRD Number:

Directors / Trustees (preferably two as intended loan signatories)

1: Last name:

First name(s):

Date of birth:

Position:

IRD Number:

1: Last name:

First name(s):

Date of birth:

Position:

IRD Number:

LOAN INFORMATION

Loan Amount required \$

Loan Term

months/years.

Proposed repayment amount \$

Fortnightly/Monthly

Purpose of loan:

Details of proposed loan security:

OTHER INFORMATION

Name of account to be opened (if different from borrower's name(s)):

Physical Address:

Postal Address:

Telephone: Day (0)

Mobile: (0)

Email:

Password to operate this loan account:

Are you registered for GST? Yes / No

Bank account for money transfers:

Account name:

Bank:

Branch:

bank branch account number suffix

Name and address of solicitor:

Name and address of accountant:

Credit reference from:

Phone: (0)

I/We first heard about Prometheus from:

DECLARATION

In consideration of Prometheus agreeing to assess this loan application, the Borrower by signature below acknowledges and agrees that:

- the details in this loan application are true and complete;
- Prometheus is authorised to collect personal financial information from any person or organisation as may be required; those persons or organisations are authorised to disclose information related to this loan to Prometheus in accordance with the Privacy Act 1993;
- there is the right of access and correction of personal information as provided by the Privacy Act 1993
- Prometheus may decline this loan application without stating reasons.

DECLARATION

I/we acknowledge that I/we have read and fully understand the above notes/declaration

NAME:

SIGNATURE 1:

DATE:

NAME:

SIGNATURE 2:

DATE:

IDENTIFICATION

For verification of identity of Directors/Trustees, please include a copy of your passport or driver's license or Government ID card or Firearms Licence. All ID's must be current. For incorporated organisations: Certificate of Incorporation and Constitution/Rules.

Confidentiality

As part of our evaluation process Prometheus requires the information listed above and may wish to receive additional personal information from other persons or organisations Prometheus reasonably believes necessary. All information collected will be treated as confidential and will only be used by Prometheus. Without this information we are unable to consider your loan application.

Guidance notes

Please write clearly and ensure that all details are completed.

Account name

You can nominate a special name for your account if you wish.

Password

You will need to keep a record of any password you choose for this account to access account information at Prometheus.

Bank account details

Loan advances/withdrawals can be transferred by direct deposit to your trading bank account. Bank account details will ensure withdrawal requests are dealt with quickly and securely.

Lending Criteria

While each loan application is considered on its own merits, to qualify for a Prometheus loan your business/project will need to have clear social or environmental benefits. If in doubt as to whether your project fits within our criteria, please enquire first before submitting an application.

In addition the business/project must:

- be financially viable and secure
- be able to offer good security for the loan
- demonstrate that they have the appropriate abilities and experience to develop the business/project as planned

Written Application Guidelines

Please set out the details of your business/project on separate paper in your own way. It will give us a better picture of what you want to achieve and will help us to assess your loan application.

Please write to us about the following:

Business/Project details:

- a short background/history to your business/project, (pictures may be helpful)
- your aims and purpose,
- why your business/project will be successful
- any risks you perceive

People involved:

- a brief background of the key people involved in the business/project outlining any relevant experience
- information about key professionals or advisors involved in the current project.
- any indication of community support (where relevant)

Finances:

- financial statements/annual accounts for the last 2-3 years
- a budget for the current project and cash flow forecasts for the next 2 years
- assumptions which relate to the forecasts and/or business plan
- other current borrowings (if any)

Supporting Documents (where applicable):

- Rules, constitution, Certificate of Incorporation
- Planning and Resource Consent
- Valuation (Government or independent)
- Copy of Certificate of Title and Sale and Purchase Agreement etc.

Contact details: Please contact us with any further questions on 06 8357138 or 0800 776 648.